

**LEMBAGA PEMBIAYAAN PERUMAHAN SEKTOR AWAM
DECLARATION OF GIFTS FORM (A)**

1. Complete this form by typing or writing in capital letters (I copy only)
2. A copy of the completed form shall be enclosed in officer's personal file.

A. PERSONAL DETAILS

- (i) Name of the Officer:
- (ii) NRIC and Staff No.:
- (iii) Designation and division:

B. DESCRIPTION OF THE GIFTS

- (i) Types of gifts:
- (ii) Name of the giver:
- (iii) The reasons for the gift:
- (iv) Date received:

C. DECLARATION

I hereby declare that I have received this gift because unable to refuse and seek approval to retain.

Date:

Signature:
(Name of Officer)

D. APPROVAL

- i) I hereby approve that the gift be retained by the officer.
- ii) I hereby do not approve and the gift to be disposed by returning to giver/donation

Date:

Signature:
Chief Executive Officer